

GB Feed Materials Register Privacy Notice

Effective date: 1st August 2024

Introduction

This Privacy Notice explains how we collect, use, disclose, and safeguard your information when you visit our website and complete the notification form.

About us

The UK Feed Chain Task Force (UK FCTF) and the Agricultural Industries Confederation (AIC) (ICO Registration No: Z9663996) act as joint controllers for the GB Feed Materials Register.

The UK FCTF is composed of representatives from the following UK feed business sectors:

- Agricultural Industries Confederation (AIC)
- British Association of Feed Supplement and Additive Manufacturers (BAFSAM)
- British Equestrian Trade Association (BETA)
- UK Pet Food

Officials from the Food Standards Agency (FSA) and Food Standards Scotland (FSS) are also members of the GB Register of Feed Materials Working Group.

The information we collect

When you complete the notification form on our website, we collect the following information:

- Detailed information about the feed material
- Personal details, including your name, contact information, and any other details you provide

How we use your information

The information you provide is used to:

- Fulfil the legal requirement for notifying industry representatives about new feed materials (legal obligation)

- Notify authorities if there are serious doubts about the lawfulness of the application, which could impact the integrity and reliability of the site's content (legal obligation)
- Confirm to you that you have fulfilled your legal duty (legitimate interest)
- Assess the material before it is published on the register (legitimate interest)
- Contact you by email and/or telephone to discuss our assessment of the correctness and lawfulness of your notification (legitimate interest).

We consider this processing to be in our legitimate interest as it is necessary for the effective administration of the register and ensures compliance with legal requirements. We believe this use of your data does not override your rights and freedoms.

Publication

Only the material name, description, and notification number are published on the GB Feed Materials Register. No personal details are shared publicly.

Retention of Personal Details

We will retain your personal information only for as long as necessary to fulfil the purposes for which it was originally collected, such as ensuring legal compliance of the notifications. If we have not used your personal information to contact you within 5 years, it will be deleted.

Additionally, during the registration process, if a mandatory field is not completed or the notifier does not validate the notification by email within 1 month, the notification will be automatically deleted.

In some cases, we may need to retain your data for a longer period to comply with legal obligations or for other legitimate purposes. Even in these cases, we will ensure that your data is retained in accordance with GDPR principles and only for as long as necessary.

Data processors

We may engage third-party service providers (data processors) to assist in operating our website and managing related services. These data processors will process your personal information only on our behalf and under our instructions. They are subject to

strict security and confidentiality obligations to ensure the protection of your personal data.

International transfers

Your personal data may be transferred to, and processed in, countries other than the country in which you are resident. These countries may have data protection laws that are different from the laws of your country. We will take appropriate safeguards to ensure that your personal data remains protected and secure when it is transferred internationally.

Data security

We will keep your information confidential and secure and use it according to our internal procedures covering storage, access, and disclosure of information, and all applicable laws. We have implemented technical safeguards reasonably designed to protect your personal information.

If any of the information that you have provided to us changes, for example, if you change your contact details, please let us know by sending an email to contact@gbfeedmaterialsregister.org.uk

Your rights

You have the right to:

- Access the personal information we hold about you
- Request correction of any incorrect or incomplete information
- Request deletion of your personal information (subject to legal requirements)
- Object to or restrict the processing of your information
- Request an export of your data

To exercise these rights, please contact us at contact@gbfeedmaterialsregister.org.uk

Contact us

To exercise all rights, queries, or complaints in relation to this Privacy Notice please contact our Data Protection Lead by email to contact@gbfeedmaterialsregister.org.uk

If this does not resolve your issue to your satisfaction, you have the right to lodge a complaint with the UK's Supervisory Authority, the Information Commissioner's Office.

Information Commissioner's Office
Wycliffe House

Water Lane
Wilmslow
Cheshire SK9 5AF
Tel: 0303 123 1113
Web: <https://ico.org.uk/make-a-complaint/>

Changes to this Privacy Notice

We may update this Privacy Notice from time to time. We will notify you of any changes by posting the new Privacy Notice on this page. Please review this Privacy Notice periodically for any updates.

Version history

Version	Date	Amended By	Comments
V0.1	31.05.2024	Jen House	First draft for AIC/ UK FCTF to review
V0.2	1.8.24	James McCulloch	Version to post on website
V0.3			